Warehouse System Upgrade

Project status report · Week of August 10, 2026 · Report SR-8

Project manager **Hana Weber** Sponsor **Marcus Lindgren, Director of Operations**

STATUS

At risk

The project is slightly behind plan because of slow stock data cleanup. The target date holds if configuration complete is met by August 14, 2026.

KEY FIGURES

Progress	**34%**	planned 38%
Budget used	**44%**	282,200.00 of 640,000.00 USD
Next milestone	**Configuration complete**	August 14, 2026
Target finish	**December 18, 2026**	126 days left

SUMMARY

34% of the work is complete against a plan of 38%, and the requirements workstream is finished. The main risk is that inaccurate stock records delay data migration sign-off. Spend is at 44% of the budget, and the forecast is 2.5% over budget.

HEALTH

AREA	STATUS	COMMENT
Schedule	**At risk**	Slow stock data cleanup puts the schedule at risk. Launch dates are unchanged for now.
Budget	**On track**	Forecast is 2.5% over the approved budget, within the 5% tolerance.
Scope	**On track**	No approved changes this period. One request is under review.
Quality	**On track**	Reviews and tests passed for the work completed so far.

WORKSTREAMS

WORKSTREAM	PROGRESS	DONE	LEAD
Requirements	■■■■■■■■■■	**100%**	Hana Weber
System configuration	■■■■■■■■□□	**80%**	Marek Novak
Scanner and device rollout	■■□□□□□□□□	**22%**	Ibrahim Diallo
Data migration	□□□□□□□□□□	**0%**	Sofia Marin
Training and cutover	□□□□□□□□□□	**0%**	Hana Weber

THIS PERIOD

Completed

- ✓ Finished the requirements workstream
- ✓ Moved system configuration to 80% complete
- ✓ Moved scanner and device rollout to 22% complete
- ✓ Planned the start of data migration

Planned next

- → Start training and cutover
- → Start data migration
- → Move scanner and device rollout from 22% to 42%
- → Move system configuration from 80% to 100%

MILESTONES

June 26, 2026	● **Requirements approved** Done Completed on time
August 14, 2026	● **Configuration complete** At risk Depends on the stock data cleanup
October 2, 2026	● **Devices deployed** On track On plan
November 13, 2026	● **Data migration sign-off** On track On plan
December 18, 2026	● **Go-live** On track Holds if the next milestone is met

BUDGET

All amounts are in USD.

Approved budget	**640,000.00**
Spent to date	**282,200.00**
Forecast at completion	**656,000.00**
Variance	**-16,000.00**

RISKS

RISK OR ISSUE	IMPACT	OWNER	MITIGATION
Inaccurate stock records delay data migration sign-off	**High**	Sofia Marin	Add two analysts to the cleanup and agree a daily progress check
Scanner delivery delayed by the supplier	**Medium**	Ibrahim Diallo	Order spares and confirm the delivery date weekly
Staff availability for training in the peak season	**Low**	Hana Weber	Offer extra sessions on night shifts

DECISIONS

Needed from the steering group:

- ✓ Approve up to $18,000 for temporary data cleanup staff
- ✓ Confirm whether the second warehouse can go live a week later